

Minutes of: 25th District Agricultural Association
Meeting Held on: Tuesday, April 20, 2004
Directors Present: Myrna Abramowicz, Paul Battisti, Dave Dickson, Don Carr, Greg Rodeno and Hope Lugo.
Directors Absent: Jim Cathcart, Paul Dohring and Peggy O'Kelly
Staff Present: Joseph Anderson and Janice Jonson
Others Present: Jack Hussey

ROLL CALL AND QUORUM CONFIRMATION

President Abramowicz called the meeting to order at 1:00 p.m., confirming the presence of a quorum.

APPROVAL OF AGENDA

President Abramowicz called for approval of the agenda.

Director Rodeno moved approval of the agenda as presented. Director Carr seconded the motion. The motion carried unanimously.

PUBLIC COMMENT

President Abramowicz opened the floor for public comment. There was no public comment.

APPROVAL OF THE MINUTES OF THE LAST MEETING

The following correction was made to the minutes from Tuesday, March 16, 2004:

Page 2, Real Estate and Development Committee

Delete the last sentence from the second paragraph. ~~The fair will be required to realize the cost of the grant with new revenues over a ten-year period.~~

Director Rodeno moved approval of the minutes from March 16th, 2004 as corrected. Director Carr seconded the motion. The motion carried unanimously.

INFORMATION ITEMS AND PROGRAM REPORTS

COMMITTEE REPORTS –

Executive Committee – There was no Executive Committee report at this meeting.

Personnel Committee – There was no Personnel Committee report at this meeting.

Friends Committee – There was no Friends Committee report at this meeting.

Livestock Committee – There was no Livestock Committee report at this meeting.

Buildings and Grounds Committee – There was no Buildings and Grounds Committee report.

Finance Committee –Interim CEO Anderson gave the Finance Committee report. Anderson reported that the financial report has been reformatted to include the current month budget and variance columns as requested.

Director Carr moved that the financials be approved. Director Dickson seconded the motion. The motion carried unanimously.

Real Estate and Development Committee – Vice President Dickson reported that the grant application for the RV Park will be included in the Building and Grounds Committee report in the future. The Napa Valley Exposition will still be an active participant during the City's Soscol Corridor planning along with the County.

CORRESPONDENCE

President Abramowicz reported that a letter from former Secretary Bill Lyons about privatization of fairgrounds.

A letter was received from the City requesting the Napa Valley Exposition to collect a Transit Occupancy Tax from renters. Interim CEO Anderson sent a copy to Sacramento requesting a legal opinion.

NEW BUSINESS

There was no "New Business" brought up by Board members at this meeting.

ACTION ITEMS

CONSENT CALENDAR

The Consent Calendar consisted of the following: Rental Agreements # 2004-79 through and including # 2004-83; Concession Agreements # SUCOM-04-042 through and including # SUCOM-04-060; and Standard Agreements #STD-04-16 and #STD-04-22.

Director Rodeno moved approval of the Consent Calendar. Director Lugo seconded the motion. The motion carried unanimously.

CEO/MANAGER'S REPORT

Interim CEO Anderson reported that the draft policies for Violence or Threats of Violence and Controlled Substance and Alcohol have been adopted by the Department of Food and Agriculture. The Department is asking all DAA's to adopt the policies without amendment to meet the federal requirements. Interim CEO Anderson reported that this would be reflected in our Policy Manual as Sections 14 and 15.

Director Rodeno moved approval of the policy for Violence or Threats of Violence and the policy for Controlled Substance and Alcohol. Director Lugo seconded the motion. The motion carried unanimously.

Interim CEO Anderson reported that the Revenue Generating program has changed their cap of \$200,000 per grant to \$100,000 per grant and established two application periods. The first period is the first half of the year. The recipients have already been selected for the first half of the year. The second period is the last half of the year. Interim CEO Anderson plans to submit an application.

Interim CEO Anderson got affirmation from Tom Baker with California Construction Authority that they do follow CEQHA on every project that they do. Tom Baker stated that ninety percent of the projects done on fair facilities fall into a categorical exemption. Because the RV project is an upgrade of an already existing use, he does not anticipate any problems.

There was discussion about getting a legal opinion from the Attorney General's Office on City zoning laws. Interim CEO Anderson stated that it is in the Food and Agriculture Code and easily obtainable.

Interim CEO Anderson reported that the contract with KC and the Sunshine Band has confirmed and the carnival is willing to sponsor \$5,000 towards this cost.

ADJOURNMENT

Director Rodeno moved to adjourn the meeting of the 25th District Agricultural Association Board of Directors at 1:25 pm. Director Lugo seconded the motion. The motion carried unanimously.

Joseph Anderson, Interim CEO Date

Myrna Abramowicz, President Date