

Minutes of: 25th District Agricultural Association

Meeting Held on: Tuesday, March 16, 2004

Directors Present: Myrna Abramowicz, Paul Battisti, Dave Dickson, Don Carr, Jim Cathcart, Greg Rodeno, Hope Lugo, Paul Dohring and Peggy O'Kelly

Directors Absent: None

Staff Present: Joseph Anderson and Janice Jonson

Others Present: Jack Fichtenberg and John Salmon

ROLL CALL AND QUORUM CONFIRMATION

President Abramowicz called the meeting to order at 1:00 p.m., confirming the presence of a quorum.

APPROVAL OF AGENDA

President Abramowicz called for approval of the agenda.

Director Lugo moved approval of the agenda as presented. Director Carr seconded the motion. The motion carried unanimously.

PUBLIC COMMENT

President Abramowicz opened the floor for public comment. There was no public comment.

APPROVAL OF THE MINUTES OF THE LAST MEETING

The following correction was made to the minutes from Tuesday, February 17, 2004:

Page 2, Real Estate and Development Committee

VP Dickson will give an ~~honest~~ report on what has occurred between meetings.

Director Carr moved approval of the minutes from February 17th, 2004 as corrected. Director Lugo seconded the motion. The motion carried with Directors Dohring and O'Kelly abstaining.

INFORMATION ITEMS AND PROGRAM REPORTS

COMMITTEE REPORTS –

Executive Committee – President Abramowicz reported that she had met with Interim CEO Anderson since the last meeting to inform him of the board's action to increase his salary as a result of his evaluation.

Personnel Committee – Director Lugo requested that the personnel committee start to work on the 2004 evaluation by the October meeting.

Friends Committee – There was no Friends Committee report at this meeting.

Livestock Committee – Interim CEO Anderson reported that the committee was considering spending \$6,000 to \$8,000 for pens. He informed the JLA Committee that the Napa Valley Exposition can borrow pens from the Solano County Fair. The only cost would be for transporting them. He suggested that they use that money for capital improvements i.e. addressing the power problems in the restrooms and livestock office by contributing to the RV project. The committee agreed and suggested spending \$10,000 towards the project.

Buildings and Grounds Committee – There was no Buildings and Grounds Committee report.

Finance Committee – Interim CEO Anderson gave the Finance Committee report. Anderson reported that the financial report has been reformatted to include last year's actual monthly figures instead of current month budget figures. VP Dickson asked some questions which Interim CEO Anderson answered. Director Cathcart requested that the monthly budget and variance columns be included on the report in the future.

Director Dickson moved that the financials be approved. Director Lugo seconded the motion. The motion carried unanimously.

Real Estate and Development Committee – Vice President Dickson reported that he had been in contact with City Manager's Office and the County Executive Officer. It will be another five to six months before the Soscal planning process will be broadly addressed. Both entities are not interested in any immediate discussions but feel that discussions will be pertinent during the Soscal planning phase.

Interim CEO Anderson talked about the option of applying for a revenue generating grant. The maximum grant amount is \$200,000. The fair would be required to fund 20% with the balance funded by the State. A large portion of the fair's share will be from JLA funds (\$10,000). Annual reports would be filed as a condition of the grant.

Currently California Construction Authority is compiling information for a 40 - 50 space RV Park. Interim CEO Anderson projects with increased RV fees, additional spaces available and open year-round, an annual income of \$110,000. He feels that this is a very conservative figure and most likely it will be higher. The current annual income from RV fees is around \$50,000.

There was discussion on additional costs that the project may create i.e. administration, marketing and maintenance.

President Abramowicz asked if the public had anything to say in regards to this project. Jack Fichenberg stated that he feels there is a good market here and the project is viable and worthy of investigating.

John Salmon stated that the project would require CEQHA compliance and the City zoning laws would apply.

Director Rodeno made a motion to direct the Interim CEO to prepare and submit the paperwork for a revenue generating grant to development an RV Park. Director Battisti seconded the motion. Director Cathcart asked for a roll call on the vote. Directors Cathcart, Rodeno, O'Kelly, Dickson, Abramowicz, Carr, Battisti and Lugo voted "Aye". Director Dohring voted "No".

NEW BUSINESS

There was no "New Business" brought up by Board members at this meeting.

ACTION ITEMS

CONSENT CALENDAR

The Consent Calendar consisted of the following: Rental Agreements # 2004-74 through and including # 2004-78; Concession Agreements # SUMFO-04-001 through and including # SUMFO-04-47; and Standard Agreements #STD-04-14 and #STD-04-15.

Director Lugo moved approval of the Consent Calendar. Director Carr seconded the motion. The motion carried unanimously.

CEO/MANAGER'S REPORT

Interim CEO Anderson reported that the previously approved performance contract with Terri Clark has been cancelled. The concert will still be a country venue with Tracy Lawrence as the performer.

California Construction Authority finished their report on the tree damage and it is now at California Fair Services Authority. Interim CEO Anderson would like to consolidate some of the non-profit groups or use their services as building sitters for a fee to replace their lost revenue from food sales. He plans to reduce the size of the building and make the repairs on the remaining portion.

WestAmerica Bank has removed the ATM machine from bingo hall. Interim CEO Anderson reported that the fair is purchasing an ATM machine for \$3,658 and will be responsible for stocking it. The first year of service is free and \$35 a year after that. The fair will keep all of the revenue from each \$2 transaction fee.

Each director was given a sponsorship packet. Interim CEO Anderson asked the directors to help obtain new sponsors using the packet as a guideline. Any potential sponsor should call Joe or Rosemary with questions or to finalize their contributions.

ADJOURNMENT

Director Rodeno moved to adjourn the meeting of the 25th District Agricultural Association Board of Directors at 2:30 pm. Director Battisti seconded the motion. The motion carried unanimously.

Joseph Anderson, Interim CEO

Date

Myrna Abramowicz, President

Date