



**Notice of Meeting  
Napa Valley Exposition  
(25th District Agricultural Association)**

**Meeting of the Board of Director's  
to be held**

**Tuesday, September 20, 2005 from 1:00 p.m.**

**in the Director's House on the grounds of the  
Napa Valley Exposition  
575 Third Street, Napa**

*Board members will have lunch at 12 noon.*

*No District business will be transacted, nor will any items on the Agenda be discussed.*

1. **Call To Order and Quorum Confirmation**
2. **Approval of the Agenda**
3. **Public Comment** – The Board of Directors of the 25<sup>th</sup> DAA will devote up to 15 minutes for comments to the Board from the public ON SUBJECTS NOT APPEARING AS AN AGENDA ITEM for this meeting but over which the Board has jurisdiction. Speakers should speak from the podium provided, identify themselves and state the topic they wish to address the Board. Speakers are asked to limit their comments to 3 minutes.  
  
No debate by the Board shall be permitted on such public comments. The Board will take no action on such comment at this time, as law requires formal public notice prior to any action.
4. **Approval of Minutes of the Last Board Meeting** – Tuesday, July 19, 2005
5. **Information Items and Program Reports**
  - 5.1 **Committee Reports**
    - 5.1.a Executive Committee – President Dickson & Vice President Abramowicz
    - 5.1.b Personnel Committee – Directors Lugo (Chair) & Dohring
    - 5.1.c Friends Ex-Officio Committee – Director Carr
    - 5.1.d Livestock Committee – Director O'Kelly
    - 5.1.e Buildings & Grounds Committee – Director Battisti
    - 5.1.f Finance Committee – Directors O'Kelly (Chair) & Cathcart
  - 5.2 Correspondence
  - 5.3 Old Business/New Business

- 5.4 Future Board Meeting Dates (Meeting 1:00 pm)
  - Tuesday, October 18th
  - Tuesday, November 15th
  - Tuesday, December 20th

**6. Action Items**

- 6.1 Consent Calendar - The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless taken off the Consent Calendar by any member of the Board. Any member of the Public wishing to address the Board on any item on the Consent Calendar may address the Board at this time.  
(see attached 6.1)

Recommendation: Approval

- 6.1.a Rental Agreements
- 6.1.b Standard Agreements
- 6.1.c Commercial Agreements
- 6.1.d Food Concession Agreements
- 6.1.e Judging Agreements
  
- 6.2 Discussion and Possible Action re: Soscol Corridor Project
- 6.3 Discussion and Possible Action re: Real Estate and Development
- 6.4 Discussion and Possible Action re: Transitioning DAA's to local Public Corporations
- 6.5 Discussion and Possible Action re: RV Park Formulation
- 6.6 Discussion and Possible Action re: Director Cathcart Resignation
- 6.7 CEO/Manager's Report
  - 6.7.a 2005 Summer Fair Wrap Up

**7. Adjourn to Closed Session**

**8. Closed Session – Personnel – Sec 11126**

“Closed Session” will be held for the purpose of reaching decisions as to employees, as authorized by Government Section 11126.

**9. Reconvene from Closed Session**

- a. Report out on Closed Session discussion and possible action taken

**10. Adjournment**

Minutes of: 25th District Agricultural Association

Meeting Held on: Tuesday, July 19, 2005

Directors Present: Myrna Abramowicz, Paul Battisti, Don Carr, Dave Dickson, Paul Dohring, Hope Lugo, and Peggy O'Kelly

Directors Absent  
And Excused: Greg Rodeno

Directors Absent  
And Unexcused: Jim Cathcart

Staff Present: Joseph Anderson and Denise Davis

Others Present: None

### **ROLL CALL AND QUORUM CONFIRMATION**

President Dickson called the meeting to order at 1:01 p.m., confirming the presence of a quorum, and asking that the minutes reflect Director Rodeno as absent and excused and Director Cathcart as absent and unexcused.

President Dickson instructed staff to notify Director Cathcart of Board policy regarding unexcused absences and give him the opportunity to resign from the Board with the Governor on his own. The Board will vote on accepting his resignation by unexcused absence if we have not heard from Director Cathcart by the September Board meeting.

### **APPROVAL OF AGENDA**

President Dickson called for approval of the agenda.

**Director Lugo moved approval of the agenda. Vice President Abramowicz seconded the motion. The motion carried unanimously.**

### **PUBLIC COMMENT**

President Dickson opened the floor for public comment.

Hearing none, President Dickson closed this portion of the meeting.

### **APPROVAL OF THE MINUTES OF THE LAST BOARD MEETING**

President Dickson called for approval of the minutes of the June 21<sup>st</sup> Board meeting.

Vice President Abramowicz asked that the following changes be made:

Page 1; **Friends Committee** – Don Carr asked Vice President Abramowicz to ask Director Carr to speak to the Friends of the Fair Board about their interest in doing a crab feed fundraiser for RV Park funding. He will bring the idea to the next Friends meeting.

Page 2; **CONSENT CALENDAR** - Interim CEO Anderson presented Rental Agreement #05-063 for the Napa Valley Charter School. The contract price is \$50,000 for this year, to include the same area as the last contract, with the addition of 2 new classrooms and a portable restroom. The contract includes returning the carnival lot to the previous condition, as well as the possibility of our purchasing the restroom units at the end of the contract term.

**Vice President Abramowicz moved approval of the minutes from June 21, 2005 as corrected. Director Carr seconded the motion. The motion carried with Director O’Kelly abstaining.**

## **INFORMATION ITEMS AND PROGRAM REPORTS**

### **COMMITTEE REPORTS**

**Executive Committee** – There was no Executive Committee report at this meeting.

**Personnel Committee** – There was no Personnel Committee report at this meeting.

**Friends Committee** – Director Carr asked Vice President Abramowicz to make the Friends Committee report. Vice President Abramowicz has spoken with Friends Board President Pridmore about doing some sort of fundraiser for a specific project expense. Friends would like our Board to come up with a list of suggestions, including estimated funds needed, for them to choose from. Interim CEO Anderson will present a list of projects with expected price tags at the Friends of the Fair Board meeting in September.

**Livestock Committee** – There was no Livestock Committee report at this meeting.

**Buildings and Grounds Committee** – There was no Buildings and Grounds report at this meeting.

**Finance Committee** – Director O’Kelly gave the Finance Committee report. There is a decrease in non-fair revenue over last year due to the large RV show we had in 2004 that paid us \$57,000. Bottom line is we have a decrease in revenue over 2004 and an increase in expenses. There is a negative balance in Accounts Receivable. Business Assistant Davis will look into this, but she thinks it is due to pre-payments of commercial vendor contracts that come due in August.

**Director O’Kelly moved approval of the Financials as presented. Director Lugo seconded the motion. The motion carried unanimously.**

### **CORRESPONDENCE**

There was no correspondence at this meeting.

### **OLD BUSINESS/NEW BUSINESS**

There will be a closed session dealing with personnel issues at the September Board meeting.

### **FUTURE BOARD MEETING DATES**

President Dickson read the dates of the next three Board meetings: September 20<sup>th</sup>, October 18<sup>th</sup> and November 15<sup>th</sup>.

## **ACTION ITEMS**

### **CONSENT CALENDAR**

The Consent Calendar consisted of the following: Rental Agreements # 05-065, Summer Fair Commercial Agreements # SUMCOM 05-090 through and including SUMCOM 05-103, Standard Agreements STD-05-21 through and including STD-05-29 and Summer Fair Concession Agreements SUMFO-05-017 through and including SUMFO 05-018.

Interim CEO Anderson discussed the Standard Agreement for Police services during the Fair.

**Vice President Abramowicz moved approval of the Consent Calendar. Director Lugo seconded the motion. The motion carried unanimously.**

**CEO/MANAGER'S REPORT**

**Discussion and Possible Action re: Soscol Corridor Project** – Interim CEO Anderson and President Dickson gave the report on the July meeting of the Soscol Corridor Project committee. The committee discussed drainage issues. Members of the committee will be making a presentation to the Fair Board in September.

**Discussion and Possible Action re: Real Estate and Development** – Director Carr gave an update on the Real Estate and Development Committee.

**Discussion and Possible Action re: Transitioning DAA's to local Public Corporations** – Interim CEO Anderson stated that no action was taken in June. There is no future action known at this time. The Board will receive updates as soon as we hear them.

**Discussion and Possible Action re: RV Park Formulation** – Interim CEO Anderson showed the Board a proposed layout of the new RV Park. There may be some issues around replacing and/or relocating the load center that is currently owned by PG&E. Director Carr offered his assistance in contacting the right people at PG&E to get the job done, should Interim CEO Anderson need his assistance.

**CEO/Manager's Report** – Interim CEO Anderson reported on the status of the Plaza insurance claim. We are still waiting on a resolution for the two remaining trees in the Plaza Stage Area.

**ADJOURNMENT**

**The meeting of the 25<sup>th</sup> District Agricultural Association Board of Directors adjourned at 2:30 p.m.**

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Joseph Anderson, Interim CEO Date

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David Dickson, President Date