



**Notice of Meeting
Napa Valley Exposition
(25th District Agricultural Association)**

**Meeting of the Board of Director's
to be held**

Tuesday, January 20, 2004 from 1:00 p.m.

**in the Director's House on the grounds of the
Napa Valley Exposition
575 Third Street, Napa**

Board members will have lunch at 12 noon.

No District business will be transacted, nor will any items on the Agenda be discussed.

1. **Call To Order**
2. **Approval of the Agenda**
3. **Public Comment** – The Board of Directors of the 25th DAA will devote up to 15 minutes for comments to the Board from the public ON SUBJECTS NOT APPEARING AS AN AGENDA ITEM for this meeting but over which the Board has jurisdiction. Speakers should speak from the podium provided, identify themselves and state the topic they wish to address the Board. Speakers are asked to limit their comments to 3 minutes.

No debate by the Board shall be permitted on such public comments. The Board will take no action on such comment at this time, as law requires formal public notice prior to any action.

4. **Approval of Minutes of the Last Board Meeting** – Tuesday, November 18, 2003.
5. **Information Items and Program Reports**
 - 5.1 Committee Reports
 - 5.1.a Executive Committee – President Abramowicz & Vice President Dickson
 - 5.1.b Personnel Committee – Directors Lugo (Chair) & Dohring
 - 5.1.c Friends Ex-Officio Committee – Director Carr
 - 5.1.d Livestock Committee – Director O'Kelly
 - 5.1.e Buildings & Grounds Committee – Director Battisti
 - 5.1.f Finance Committee – Directors Cathcart (Chair) & O'Kelly
 - 5.1.g Real Estate and Development Committee – Vice President Dickson & Director Rodeno (Co-Chairs)
 - 5.2 Correspondence
 - 5.3 New Business

- 5.4 Future Board Meeting Dates (Meeting 1:00 pm)
 - Tuesday, February 17th
 - Tuesday, March 16th
 - Tuesday, April 20th

6. Action Items

- 6.1 Consent Calendar - The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless taken off the Consent Calendar by any member of the Board. Any member of the Public wishing to address the Board on any item on the Consent Calendar may address the Board at this time.
(see attached 6.1)

Recommendation: Approval

- 6.1.a Rental Agreements
- 6.1.b Standard Agreements
- 6.1.c Commercial Agreements
- 6.1.d Food Concession Agreements
- 6.1.e Judging Agreements

- 6.2 Discussion on the response from the Attorney General's Office re: clarification of Joint Powers Authority

- 6.3 CEO/Manager's Report

- 6.3.a Delegation of Authority – Review and approval of annual delegation of authority regarding amount of checks and contracts Interim CEO Anderson may sign without Board approval. (see corresponding document #6.3.a)

Recommendation: Approval

- 6.3.b Statement of Operations – Review of 2003 financial statements submitted to Fairs and Expositions.

Recommendation: Approval

- 6.3.c Discussion of 2002 Audit and Response
- 6.3.d Update on Tree Damage Plaza
- 6.3.e Report on WFA Convention – January 5-8, 2004

7. Closed Session – Litigation/Personnel – Sec 11126(1)

“Closed Session” may be held for the purpose of receiving advice of counsel, considering pending litigation and reaching decisions as to employees, as authorized by Government Section 11126 or for the purpose of negotiating lease terms and transactions of real property, as authorized under Government Section 11126(1).

8. Adjournment